



**B. J. Walker, Commissioner**

Department of Human Resources • Division of Family and Children Services • Mary Dean Harvey, Division Director  
Chatham County Department of Family and Children Services • Thomas F. Walsh, Interim Director  
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December 13, 2007

To Whom It May Concern:

I take great pleasure in being able to recommend Forum Management Services as your facility management company.

Forum Management Services has been our management company since our building was under construction. As a consequence, their personnel are extraordinarily familiar with our facility's infrastructure and systems. With Forum Management Services, we have been able to focus on our professional duties without having to be concerned about our physical surroundings.

Also, we have been very fortunate to have the same Facility Manager since we moved into the building. He manages all preventative maintenance services, and performs various skilled repairs as required. He selects the vendors that maintain building systems, and he ensures that their work is well done and within budget limitations.

Forum Management Services' presence is not limited to our Facility Manager. Forum reviews and processes bills for services, pays for services, and renders a monthly budget summary, expenditure detail report, and invoices to us. In so doing, we remain well informed regarding maintenance activities at our facility and their associated costs. Again, this service allows us to concentrate on our day-to-day operations without distraction.

I have found that Forum Management Services provides the level of services we could expect from a larger sized organization, but without the bureaucracy. They are flexible, quick, and thorough in carrying out their responsibilities. Their attitude is "whatever it takes."

I am available to discuss Forum's work for Chatham County DFCS at any time. My telephone number is 912-651-2210.

Sincerely,

A handwritten signature in cursive script that reads "Thomas F. Walsh".

Thomas F. Walsh, Deputy Director  
Chatham County Department of Family and Children Services